

ARTICLE 4. NURSING CARE INSTITUTIONS

R9-10-424. Emergency and Safety Standards

A. An administrator shall ensure that:

1. A disaster plan is developed, documented, maintained in a location accessible to personnel members and other employees, and, if necessary, implemented that includes:

a. When, how, and where residents will be relocated, including:

i. Instructions for the evacuation or transfer of residents,

ii. Assigned responsibilities for each employee and personnel member, and

iii. A plan for continuing to provide services to meet a resident's needs;

b. How a resident's medical record will be available to individuals providing services to the resident during a disaster;

c. A plan for back-up power and water supply;

d. A plan to ensure a resident's medications will be available to administer to the resident during a disaster;

e. A plan to ensure a resident is provided nursing services and other services required by the resident during a disaster; and

f. A plan for obtaining food and water for individuals present in the nursing care institution or the nursing care institution's relocation site during a disaster;

2. The disaster plan required in subsection (A)(1) is reviewed at least once every 12 months;

3. Documentation of a disaster plan review required in subsection (A)(2) is created, is maintained for at least 12 months after the date of the disaster plan review, and includes:

a. The date and time of the disaster plan review;

b. The name of each personnel member, employee, or volunteer participating in the disaster plan review;

c. A critique of the disaster plan review; and d. If applicable, recommendations for improvement;

4. A disaster drill for employees is conducted on each shift at least once every three months and documented;

5. An evacuation drill for employees and residents:

a. Is conducted at least once every six months; and

b. Includes all individuals on the premises except for:

- i. A resident whose medical record contains documentation that evacuation from the nursing care institution would cause harm to the resident, and
- ii. Sufficient personnel members to ensure the health and safety of residents not evacuated according to subsection (A)(5)(b)(i);

6. Documentation of each evacuation drill is created, is maintained for at least 12 months after the date of the drill, and includes:

- a. The date and time of the evacuation drill;
- b. The amount of time taken for employees and residents to evacuate to a designated area;
- c. If applicable:
 - i. An identification of residents needing assistance for evacuation, and
 - ii. An identification of residents who were not evacuated;
- d. Any problems encountered in conducting the evacuation drill; and
- e. Recommendations for improvement, if applicable; and

7. An evacuation path is conspicuously posted on each hallway of each floor of the nursing care institution.